

**HIGH COURT OF MADHYA PRADESH PRINCIPAL SEAT**  
**JABALPUR**

No. OSD/D/1513/2025

Jabalpur, Dated :- 07.11.2025

**:: OFFICE ORDER ::**

In compliance to order dated: 04.11.2025 of Hon'ble the Chief Justice, all the Administrative Officers or in charge Sections Officers as the case may be, of the concerned Administrative Sections at Bench Indore and Gwalior are designated as ex officio Supervising Officers for digitally signing of administrative records and documents in the concerned sections and issuing certificates as per Digitization Rules, 2018 of the High Court and in the office of Principal District & Sessions Judge (Inspection) Personal Assistants for digitally signing of administrative records and documents in the concerned sections as mentioned therein and issuing certificates as per Digitization Rules 2018 of the High Court.

The Administrative Officers/Section Officers/Supervising Officers of Administrative Sections of the High Court of Madhya Pradesh Benches at Indore and Gwalior and of the Offices of PDJ (Inspection) are directed that the scanning work is done on utmost priority and scanning of fresh documents be done on regular basis.

  
**(DHARMINDER SINGH)**  
**REGISTRAR GENERAL**

No. OSD/D/1514/2025.

Jabalpur, Dated:-07.11.2025

1. Principal Registrar Bench at Indore and Gwalior for information and necessary actions.
2. Principal District & Sessions Judge (Inspection) Jabalpur/Indore/Gwalior for information and necessary action.
2. All Sections Officers/Administrative Officers (Administrative Branch) at High Court of Madhya Pradesh, Bench at Indore and Gwalior for information and necessary action.
3. PPS of the Hon'ble Chief Justice for his lordship kind information.

4. PS of the Hon'ble Administrative Judge, Bench Indore/Gwalior for his lordship kind information.
5. Registrar (I.T.), High Court of Madhya Pradesh, Jabalpur, for sending the copy of this order through e-mail to the concerned staff to attend the training.
6. Secretary to the Registrar General, High Court of Madhya Pradesh, Jabalpur, for information.

**Note: Vide the Registry Endorsement No. Reg.(IT)(SA)/2018/368, dated 01.03.2018, all the concerned are informed to download copy of this order.**



**(DHARMINDER SINGH)  
REGISTRAR GENERAL**